

TRAINING SCHEDULE 2010

HSE General Courses (1st quarter 2010)

	Course name	Location	Duration	January	February	March	April	May	June
1	HSE Induction	ATYRAU	1 day		19				
2	First Aid		1	22, 29	4, 12, 26	5, 26			
3	Basics of Fire Safety		1	23, 30	5, 27	13, 17, 27			
4	Risk Assessment		1	25	20				
5	Hazard Identification		2		22-23				
6	Industrial Hygiene and Health		2			18-19			
7	HAZOP		4			19-22			
8	Control of Substances Hazardous to Health (COSHH)		2		19-20	24-25			
9	Confined Space Entry Safety		1		26	23			
10	Work Safety at Heights		1		25	24			
11	Accident Investigation		2		13-14	20-21			
12	Defensive Driving		2		6-7	6-7			
13	Safety Observer		1	27	17	18			
14	Electrical Hazards		2		15-16	11-12			
15	Offshore Oil & Gas Production		1		24				
16	Energy Isolation		1		26				
17	Inherently Safer Design of Offshore Installation		2				25-26		
18	Offshore HSE Orientation		2				27-28		

Int'l Professional Qualifications (1-2 quarter 2010)

	Course name	Location	Duration	January	February	March	April	May	June
1	IOSH Managing Safely International Certificate (UK)	Atyrau/Aktau	5 days			1-5			
2	IEMA International Certificate in Environmental Management & Assessment (UK)	Astana	12			1-13			
3	NEBOSH International Certificate in Occupational Safety and Health (UK)	Astana	16			15 - 1 Apr.			
4	NEBOSH International Certificate in Occupational Safety and Health (UK)	Almaty	16				5 - 22		
5	Waste Management (UK)	Astana	4			15-18			14-17
6	IWCF. Well Control (UK)	Astana/Aktau	6					24-29	

We kindly ask to register delegates to course in advance. Web: www.baitau.kz Tel. in Astana 8 (7172) 911499 & in Atyrau 8 (7122) 466842

ISO & OHSAS Courses (1-2 quarter 2010r.)

	Course name	Location	Duration	January	February	March	April	May	June
1	Introduction to the Quality Management System ISO 9001:2000	ATYRAU	4 days	25-28		10-13 (Astana)			
2	Introduction to the Integrated Management System. Top Management Training		3			17-19	7-9 (Astana)		
3	Food Safety Management System ISO 22000:2005 – Basic Course		3					3-5	
4	Internal Auditor - QMS		2		11-12				
5	Integrated Management System Internal Auditor 14001/18001		4		22-25				
6	Occupational Health & Safety Management Systems Auditor Conversion Training Course		3			10-12			
7	Lead Auditors. Series ISO 9001:2000		5				19-23		
8	Lead Auditors. Series ISO 14001:2004		5					10-14	
9	Lead Auditors. Series OHSAS 18000		5						31May - 4
10	Principles of Hazard Analysis and Critical Control Points – Implementation and Use Instructions.		4				5-8		

Other Courses: HR, Management, Translations, Logistics (1-2 quarter 2010)

	Course name	Location	Duration	Jan.	Feb.	March	April	May	June
1	Effective Presentation	ASTANA	2 days				19-20		
2	Carrying out the Interview		2				12-13		
3	Recruitment and Selection		2				14-15		
4	Staff Development Training		3				7-9		
5	Management and Staff Development		5			1-5			
6	General Logistics		4					4-7	
7	Introduction to Oil and Gas Industry	ATYRAU	2				19-20		
8	Project Management		3				21-23		
9	Methodology and Translation Technique in Oil and Gas Industry		6				5-10		
10	General Logistics	Aktau	4			15-18			

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